



Communication Planning

Communication Advisory Teams

Effective communication planning can't be done alone. Developing an advisory team made up of diverse individuals is essential to creating a plan that reaches your district's many audiences.

Having two teams that work both independently and collectively can be helpful.

Internal Team

Last Name	First Name	Building/Position	Contact Info.
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

External Team

Last Name	First Name	Role in Community / Parent (Grade Level)	Contact Info.
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			